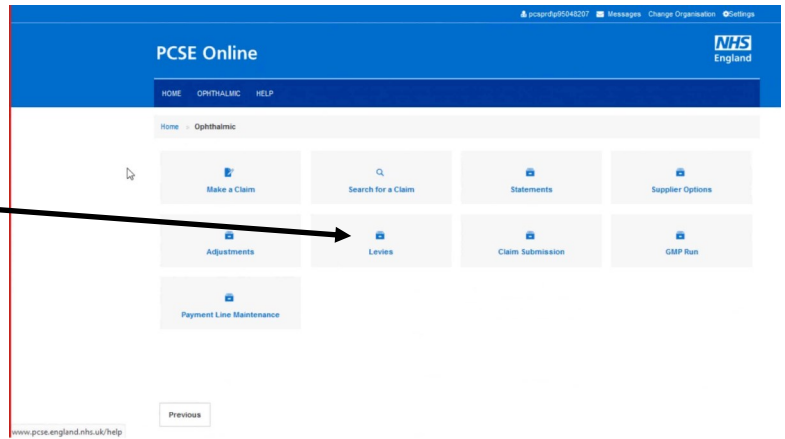
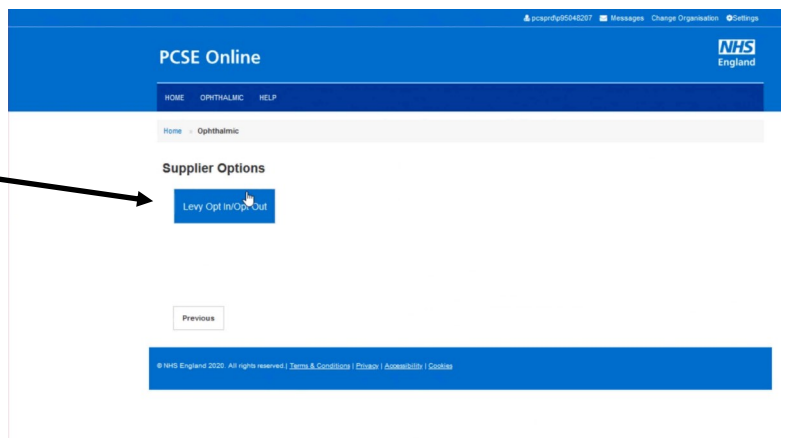


# Instructions for making Voluntary Levy Donations to the Central Optical Fund

Log on to the PCSE Supplier portal for your practice and select the "Levies" Option

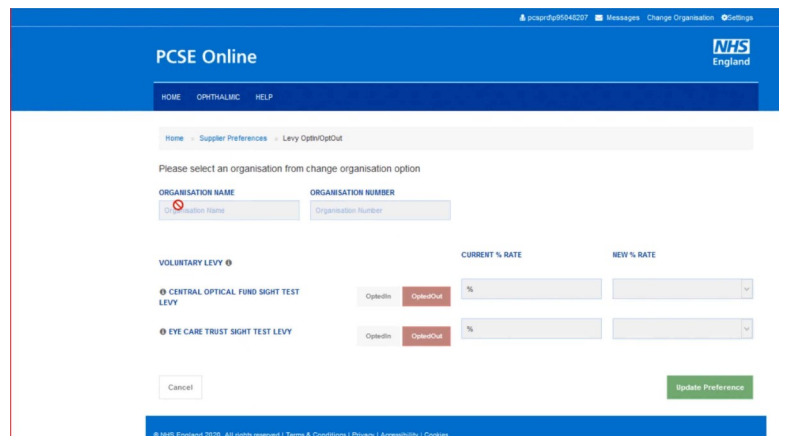


Select the Levy Opt in/ Opt Out Option



Choose the percentage levy amount you wish to contribute and "Opt In" then "Update Preferences"

A Practice can opt in for however long they wish and can opt out at any time by updating their preferences



Hovering your mouse over the info logo will display the Fund Website

